



St Nicholas^{CE} First School

learning and believing, growing and achieving

St. Nicholas CE
First School, Codsall
Belvide Gardens
Codsall
Wolverhampton
WV8 1AN

Monday 22nd June 2020

Dear Families,

We hope you have found our Year 4 transition materials to date of some support and have found the responses sent by Codsall Middle School useful. As part of our commitment to support our Year 4 children in the very best way that we can, we would like to invite them back into school on **Monday 6th July 2020**, for a 1 hour face to face session. Within this session, they will meet with a member of Year 4 staff to:

- reacquaint themselves with peers from school, following strict social distancing measures
- discuss their experiences during lockdown
- have some honest and open pupil led discussions about transition

This will consist of children being in groups of around 12, where they will be seated on the field, in accordance with social distancing requirements. Year 4 children, who are currently in a 'bubble', will not be attending, as they are currently receiving elements of this provision in school.

Here is an overview of when the sessions will take place:

Group	Session Time
Group 1 (this will consist of a maximum of 1 children)	09:15am – 10:15am
Group 2 (this will consist of a maximum of 15 children)	10:30am - 11:30am
Group 3 (this will consist of a maximum of 15 children)	11:45am – 12:45pm
Group 4 (this will consist of a maximum of 15 children)	1:15pm – 2:15pm

You can book each of these slots on a first-come-first-served basis on our Parents Evening System and to confirm your child's attendance. Due to staffing requirements in school, we cannot guarantee which member of Year 4 staff will be leading each of these slots. The group sessions will take place on the school field, where:

- children with one adult will need to wait outside the rear hall gate (it will be unlocked 10 minutes before the session ends)
- children will then be escorted to the field by a member of staff and then the gate will be locked at each session start time

Email: headteacher@st-nicholas.staffs.sch.uk
Enquiries: 01902 842998
Web: st-nicholas.staffs.sch.uk

- an adult (preferably the same one that dropped off their child) will need to collect again from the rear hall gate (this will be unlocked, once the session is finished)

You will see that there is a 15-minute gap between each session. This is so that seating can be thoroughly cleaned, and therefore if you are more than 10 minutes early for your child's session, the gate will be locked, whilst chairs are being thoroughly cleaned. We recommend you arrive 5 minutes before the session starts so that the previous session have left the site and this minimises unnecessary contact.

Please do share the following requirements for the session and discuss and share with your child:

- Children and adults will need to be socially distanced at all times
- Children will only be allowed onto the school site (beyond the gates)
- The internal school building (including toilets) will be out of bounds to all visiting adults and children (this is because they are used by each of the 'Bubbles' and therefore we need to keep these free from external visitors to enable us to effectively track and trace potential Covid-19 cases). Please ensure your child has been to the toilet before they come along.

We hope that children and parents will see the value in their child coming along, however we understand that some parents may still not wish for their child to do so as a safety precaution or due to their need to shield still, where this is the case and you would like us to contact your child individually by telephone, please email ryan.gough@st-nicholas.staffs.sch.uk.

We will do our utmost to ensure that these sessions go ahead within the parameters set out and of course following any government direction closer to the time. I must make clear that if any bubbles are affected by staff absence then it will mean that the staff allocated to these sessions will unfortunately have to be deployed to cover bubbles and sessions cancelled at short notice. As you would expect that this will be a last resort and let's hope that that will not be necessary.

Please book online for your child to come along [here](#).

Wishing you and your child all the very best at this difficult time.

Kind regards,

Miss J Parker

Head Teacher